



# Jessica Ramirez

Dallas, TX  
email@example.com  
(123) 789-4560  
LinkedIn

Dedicated OB-GYN medical assistant with five years of experience assisting with prenatal care, ultrasounds, and women's health exams. Known for providing compassionate patient support and improving clinic scheduling efficiency by 20%.

## Professional Experience

June 2019 - Present

### OB-GYN medical assistant *Women's Health Clinic, Dallas, TX*

- Assist with ultrasounds and gynecological exams, ensuring patient comfort and efficiency
- Educate patients on prenatal care and contraceptive options, increasing knowledge retention by 35%
- Update and manage patient EHRs, reducing scheduling errors by 20%
- Administer vaccines and prenatal vitamins under physician supervision

January 2018 - May 2019

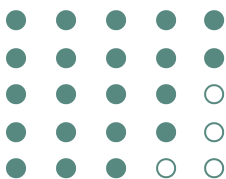
### Medical assistant intern *Dallas OB-GYN Associates, Dallas, TX*

- Assisted in postnatal care follow-ups, ensuring smooth patient recovery
- Conducted routine vital sign checks and patient intake procedures
- Provided support in patient scheduling and medical record management

## Education

**Associate of Applied Science in Medical Assisting** University of Texas at Dallas, Dallas, TX

## Key Skills



- Assisting with gynecological exams
- Ultrasound preparation
- Prenatal patient education
- Scheduling and EHR management
- Administering vaccinations and medications

## Certifications

- Certified Obstetric and Gynecologic Medical Assistant (COGMA)
- Certified Medical Assistant (CMA), AAMA