

Maria Lopez

Orlando, FL
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LinkedIn | Portfolio

Friendly and service-oriented hospitality professional
Detail-oriented hospitality worker with a passion for guest satisfaction and operational efficiency. Seeking an opportunity to contribute to a fast-paced hotel or restaurant environment.

Professional Experience

Front Desk Assistant (Internship)

Grand Resort Hotel

June 2023 - Present

- Manage **daily check-ins/check-outs for 100+ guests**, ensuring smooth operations
- Handle guest inquiries and resolve **service issues within 10 minutes on average**

Server (Part-Time)

Ocean Breeze Restaurant

September 2022 - May 2023

- Assisted in **serving 200+ guests per shift**, maintaining fast and friendly service
- Processed **\$5,000+ in daily transactions**, ensuring cash handling accuracy

Key Skills

- **Guest relations and concierge services**
- **Reservation and booking systems**
- **Conflict resolution**
- **Task prioritization**

Education

Candidate: Associate Degree in Hospitality Management May 2025
Orlando Community College