



# OLIVIA JACKSON

## Construction Project Manager

City, ST  
email@example.com  
(123) 456-7890

Construction Project Manager with nine years of experience overseeing residential and commercial builds. Skilled in safety management, timeline adherence, and budget oversight, having delivered 30+ projects with a 97% on-time completion rate.

## Professional Experience

### Construction Project Manager

Summit Builders,  
Denver, CO |  
March 2016 –  
Present

- Oversaw 30+ projects (\$500K–\$10 M), achieving a 97% on-time delivery rate.
- Led safety programs, reducing incidents by 28%.

### Site Supervisor

Peak  
Construction,  
Denver, CO | June  
2012 – February  
2016

- Managed daily operations for 15 residential builds, improving workflow efficiency by 18%.
- Conducted site inspections, ensuring 100% code compliance.

## Education

B.S. in Construction Management, Colorado State University | 2012

## Key Skills

<div></div>	Safety Management
<div></div>	Timeline Adherence
<div></div>	Budget Oversight
<div></div>	Code Compliance

## Certifications

- CCM | 2013