

Karen Wells

Academic Advisor

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LinkedIn | Portfolio

Academic Advisor with five years of experience guiding students through course selection, career planning, and academic support. Skilled at developing individualized degree plans and increasing student retention.

Professional Experience

Academic Advisor

UCLA Academic Success Center, Los Angeles, CA

July 2020 - Present

- Advised 150+ students per semester, boosting first-year retention by 12%.
- Developed advising materials and workshops, attended by 500+ students.

Student Services Coordinator

Cal State LA, Los Angeles, CA

June 2018 - June 2020

- Streamlined registration processes, reducing wait times by 30%.
- Coordinated peer-mentoring programs, increasing participation by 25%.

Education

M.Ed. in Higher Education

UCLA | 2018

B.A. in Sociology

Cal State LA | 2015

Key Skills

- Degree Planning
- Student Retention
- Workshop Development
- Process Improvement