

# Emily Carter

Food Bank Volunteer

Houston, TX 98765

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High school student with strong experience in volunteering, event planning, and customer service through school clubs and community activities.

## Volunteer Experience

### Food Bank Volunteer

Houston Community Food Bank, Houston, TX

September 2023 - Present

- Help pack and distribute food to over 500 families weekly
- Coordinate volunteer groups to improve efficiency and reduce wait times
- Assist with organizing donations and tracking inventory

### Student Council Member

Springfield High School, Houston, TX

August 2022 - Present

- Planned school events and fundraisers, raising over \$2,000 for student programs
- Collaborate with teachers and students to improve school policies
- Developed strong public speaking skills through event presentations

## Education

Springfield High School, Houston, TX | Graduation expected June 2025

## Key Skills

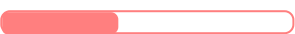
Customer service



Team collaboration



Group leadership



Task prioritization



Time management



Microsoft Office  
(Word, PowerPoint,  
Excel)

