



# David Reynolds

## Tax Accountant

Dallas, TX  
(123) 456-7890  
david.reynolds@email.com

**Tax accountant with expertise in corporate and individual tax compliance**

**Tax accountant with seven years of experience preparing and reviewing corporate, partnership, and individual tax returns. Skilled in identifying tax-saving opportunities, ensuring compliance with IRS regulations, and advising clients on financial planning strategies. Adept at managing audits and working with clients to resolve tax-related issues efficiently.**

## Professional Experience

### Tax Accountant

*Carter & Associates CPAs,  
Dallas, TX*

*July 2019 - Present*

- Prepare and review corporate, partnership, and individual tax returns, reducing filing errors by 30% through enhanced accuracy checks
- Advise clients on tax-saving strategies, identifying deductions and credits that resulted in \$250,000 in total savings last year
- Represent clients in IRS audits, compiling documentation and negotiating settlements to resolve disputes efficiently

### Tax Associate

*Williams & Co. Financial  
Services, Dallas, TX*

*June 2017 - July  
2019*

- Conducted tax research to ensure compliance with federal and state regulations, improving accuracy in tax filings for 50+ clients
- Assisted senior accountants in preparing complex tax returns and financial reports for high-net-worth individuals and businesses
- Managed payroll tax calculations and filings, ensuring timely submissions and avoiding penalties

## Education

### Bachelor of Science in Accounting

University of Texas at Austin, Austin, TX | 2017

## Certifications

**Certified Public  
Accountant (CPA)**

## Key Skills

Corporate and individual tax preparation

IRS compliance and audit support

Tax planning and financial advising

General ledger and reconciliations

Payroll tax processing

Financial statement analysis

