



NATHAN KIM

Postal Delivery Driver

Portland, OR 97201
email@example.com
(000) 000-0000

Organized postal delivery driver with strong route familiarity

Postal delivery driver with six years of experience delivering letters and parcels across city and rural routes. Proficient in USPS scanning tools, delivery time windows, and accurate recordkeeping. Known for efficiency, route consistency, and error-free deliveries.

Professional Experience

- **City Carrier Assistant** *United States Postal Service (USPS) | Portland, OR | September 2019 - Present*
 - Deliver up to 600 mail pieces and 80 packages per day on foot and by vehicle across residential neighborhoods
 - Maintain daily logs and report any address issues, contributing to 99.5% delivery accuracy rate over three years
 - Cross-trained on express and certified mail handling, improving same-day delivery coverage during staffing shortages
- **Mailroom Clerk and Backup Driver** *Pacific Health Group | Beaverton, OR | August 2017 - August 2020*
 - Sorted inbound and outbound mail for a 300-person office while handling internal deliveries to four departments
 - Served as backup driver for local runs, averaging 20 stops per route during holidays and peak months
 - Operated sorting machines and managed route bins to ensure all mail met scheduled dispatch times

Education

- **High School Diploma** *Lincoln High School | Portland, OR | 2016*

Certifications

- USPS Defensive Driving Certificate | USPS Training Division | October 2019
- DOT Medical Card | FMCSA-Registered Physician | August 2017

Key Skills

- ● ● ● ● Address verification
- ● ● ● ● City and rural routes
- ● ● ● ○ Certified mail delivery
- ● ● ● ○ Mail sorting
- ● ● ○ ○ Multi-stop delivery
- ● ● ○ ○ Parcel scanners

- ● ○ ○ ○ Postal regulations
- ● ○ ○ ○ Route familiarity
- ○ ○ ○ ○ Time tracking
- ○ ○ ○ ○ USPS protocols