

# John Doe

City, ST  
johndoe@email.com  
(555) 123-4567  
LinkedIn URL

## Dedicated high school student with strong communication and leadership skills

Motivated student with a strong academic background and experience in customer service, teamwork, and problem-solving. Actively involved in student organizations and community service, demonstrating leadership, responsibility, and a strong work ethic.

## Professional Experience

### Cashier

SuperMart, City, ST | June 2023 - Present

- Assist customers with purchases, maintain accurate cash register records, and provided friendly service
- Managed cash and card transactions with 99% accuracy
- Trained two new employees in store procedures and best practices

### Volunteer Tutor

Local Library, City, ST | September 2022 - Present

- Tutored middle school students in math and reading, helping improve grades by an average of 15%
- Created lesson plans tailored to individual learning styles

## Key Skills

- Customer service
- Organization and time management
- Cash handling
- Team collaboration
- Microsoft Office Suite

## Education

City High School, City, ST

High School Diploma (Expected May 2025)