

# Sophia Carter

## Dermatology Medical Assistant

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**Skilled dermatology medical assistant with four years of experience assisting dermatologists in performing clinical procedures, preparing patients for treatments, and managing medical records. Strong background in laser therapy, chemical peels, and patient education, improving patient retention by 30%.**

## Professional Experience

### Dermatology medical assistant

Miami Skin & Laser Center, Miami, FL

July 2020 - Present

- Assist in minor surgical procedures, including mole removals and biopsies, ensuring proper patient preparation
- Educate patients on pre- and post-procedure care, increasing adherence rates by 25%
- Manage and update EHR records, improving documentation accuracy by 15%
- Prepare chemical peels and laser therapy equipment, enhancing treatment efficiency

### Medical assistant intern

South Florida Dermatology, Miami, FL

January 2019 - June 2020

- Gained hands-on experience in assisting with Botox and filler treatments
- Assisted with bandaging and wound care after laser resurfacing procedures
- Provided administrative support, scheduling appointments and verifying insurance information

## Education

### Associate of Applied Science in Medical Assisting

Miami Dade College, Miami, FL

## Key Skills

Assisting with dermatological procedures



Skin biopsy preparation



Wound care and dressing changes



EHR and patient record management



Laser therapy and chemical peels



## Certifications

- Certified Dermatology Technician (CDT)
- Certified Medical Assistant (CMA), AAMA