



# Jason Collins

IT Administrator

City, ST  
(555) 789-4561

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**IT administrator with expertise in network security and system optimization**

**Experienced IT administrator with a strong background in system security, cloud computing, and IT infrastructure management. Skilled in troubleshooting and optimizing enterprise IT systems.**

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## Professional Experience

July 2020 - Present	<b>IT Administrator</b>	<i>CloudTech Systems, City, ST</i>
	<ul style="list-style-type: none"><li>Managed IT infrastructure for a company with 500+ employees, improving system efficiency by 40%</li><li>Implemented security measures that reduced unauthorized access incidents by 50%</li></ul>	
May 2017 - June 2020	<b>Network Support Specialist</b>	<i>DataGrid Technologies, City, ST</i>
	<ul style="list-style-type: none"><li>Assisted in maintaining network connectivity across multiple office locations</li><li>Upgraded IT systems, leading to a 25% improvement in system performance</li></ul>	

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## Education

**Bachelor of Science in Information Systems (May 2017)**

Tech University, City, ST

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## Key Skills

- Network security and administration
- Virtualization (VMware, Hyper-V)
- Windows and Linux server management
- Database administration
- IT compliance and auditing

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## Certifications

- Cisco Certified Network Associate (CCNA)

- Microsoft Certified Solutions Expert (MCSE)