

Jessica Ramirez

OB-GYN Medical Assistant

Dallas, TX
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LinkedIn

Dedicated OB-GYN medical assistant with five years of experience assisting with prenatal care, ultrasounds, and women's health exams. Known for providing compassionate patient support and improving clinic scheduling efficiency by 20%.

Professional Experience

OB-GYN medical assistant *Women's Health Clinic, Dallas, TX*

- Assist with ultrasounds and gynecological exams, ensuring patient comfort and efficiency
- Educate patients on prenatal care and contraceptive options, increasing knowledge retention by 35%
- Update and manage patient EHRs, reducing scheduling errors by 20%
- Administer vaccines and prenatal vitamins under physician supervision

Medical assistant intern *Dallas OB-GYN Associates, Dallas, TX*

- Assisted in postnatal care follow-ups, ensuring smooth patient recovery
- Conducted routine vital sign checks and patient intake procedures
- Provided support in patient scheduling and medical record management

Education

Associate of Applied Science in Medical Assisting
University of Texas at Dallas, Dallas, TX

Key Skills

Assisting with gynecological exams	<div><div></div></div>	Ultrasound preparation	<div><div></div></div>
Prenatal patient education	<div><div></div></div>	Scheduling and EHR management	<div><div></div></div>
Administering vaccinations and medications	<div><div></div></div>		

Certifications

- Certified Obstetric and Gynecologic Medical Assistant (COGMA)

June 2019
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Present

January
2018 -
May 2019

- Certified Medical Assistant (CMA), AAMA