

Professional Experience

Senior medical assistant

Harborview Medical Center, Seattle, WA | May 2017 - Present

- Conduct patient intake, including vital sign checks and health history documentation
- Assist in diagnostic tests, vaccinations, and minor procedures, reducing physician workload by 30%
- Manage medical billing and coding, leading to a 20% reduction in claim errors
- Train and mentor new medical assistants, improving onboarding efficiency

Medical assistant

Evergreen Family Practice, Seattle, WA | August 2014 - April 2017

- Assisted with patient exams and procedures, enhancing workflow efficiency by 25%
- Performed phlebotomy and specimen preparation, ensuring accurate lab test results
- Implemented EHR software transition, reducing documentation time by 40%

Education

Associate of Applied Science in Medical Assisting

Seattle Central College, Seattle, WA

Certifications

Certified Medical Assistant (CMA),

AAMA

Registered Medical Assistant (RMA),

AMT

HIPAA and OSHA Compliance Certification



Daniel Foster

Experienced Medical Assistant

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Experienced medical assistant with over seven years in clinical and administrative support roles in both private practices and hospital settings. Adept at patient care, diagnostic testing, and EHR management, improving clinic efficiency by 35% and patient satisfaction by 40%.

Key Skills

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Patient intake and examination assistance

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EHR documentation and medical billing

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Phlebotomy and lab specimen processing

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Administering injections and vaccinations

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Scheduling and front desk operations