

# Paula Jennings

## Lead Business Analyst

City, ST 98765  
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(123) 456-7890  
LinkedIn

### Team leader building cross-departmental business strategies

Experienced lead business analyst with 11 years of progressive experience in business strategy, risk analysis, and cross-functional team leadership. Drives projects forward with clarity and data integrity.

## Professional Experience

### Lead business analyst

NorthEdge Partners | Tampa, FL |  
January 2021 - Present

- Manages team of 6 analysts supporting enterprise initiatives across HR, finance, and IT
- Reduced operational inefficiencies by 23% through workflow redesign

### Senior business analyst

NorthEdge Partners | Tampa, FL |  
June 2017 - December 2020

- Mentored junior analysts and introduced standardized reporting formats across business units

## Key Skills

- Business process transformation
- Executive reporting
- Mentorship and training
- Requirements documentation
- Roadmap planning
- Strategic planning

## Education

### Bachelor of Science in Business Management

University of South Florida | May 2013