



Nadia Coleman

Regulatory Business Analyst

Compliance-focused analyst improving operational integrity

Regulatory business analyst with 7 years of experience navigating risk and compliance across finance and insurance industries. Adept at translating legal guidelines into business process improvements.

PERSONAL INFORMATION



(123) 456-7890



email@example.com



LinkedIn



City, ST 98765

KEY SKILLS

- Compliance monitoring
- Data privacy (GDPR, CCPA)
- Internal audits
- Policy documentation
- Risk assessment
- SOX compliance

Professional Experience

REGULATORY BUSINESS ANALYST | CAPITALCITY BANK | COLUMBUS, OH
MARCH 2020 - PRESENT

- Conducted internal compliance audits and reduced reporting errors by 30% over 12 months
- Partnered with legal and IT teams to develop a GDPR-compliant data management framework
- Authored 10+ policy documents now used across the organization

RISK AND COMPLIANCE ANALYST | CORNERSTONE INSURANCE |
COLUMBUS, OH
MAY 2016 - FEBRUARY 2020

- Created risk analysis reports for underwriters and improved approval time by 15%
- Delivered quarterly training for department heads on new regulatory updates

Education

- Bachelor of Science in Finance
Ohio State University | May 2016