


Jacob Harris


Retail Associate (Seasonal)

High school student with strong prioritization and customer service skills. Experienced in working with teams, handling responsibilities, and learning new tasks quickly.

PERSONAL INFORMATION

 (555) 654-3210

 jacob.harris@email.com

 Phoenix, AZ 98765

EDUCATION

Westview High School, Phoenix, AZ
Present

KEY SKILLS

- Basic cash handling
- Task prioritization
- Microsoft Office
- Google Docs

PROFESSIONAL EXPERIENCE

Retail Associate (Seasonal) | LMN Clothing Store , Phoenix, AZ
November 2023 – January 2024

- Assisted customers with purchases, helping increase holiday sales by 15%
- Managed store displays and organized inventory for a positive shopping experience
- Processed transactions and handled cash register operations

Babysitter | Phoenix, AZ
June 2022 – Present

- Provide child supervision and engage in creative activities with children aged 3-8
- Help prepare meals and carry out bedtime routines, ensuring a safe environment
- Communicate with parents to provide updates on their children's well-being